

**Application for Premises Licence**

**Unit 21 Slingsby Place  
St. Martin's Courtyard  
London WC2E 9AB**

**APPLICATION SUMMARY**

**Proposed Hours**

Sale of Alcohol	Monday – Thursday: 10:00 – 23:30 Friday and Saturday: 10:00 – 00:00 Sunday: 12:00 – 22:30
Late Night Refreshment:	Monday – Thursday: 23:00 – 23:30 Friday and Saturday: 23:00 – 00:00
Opening Hours	Monday – Sunday: 09:00 – 00:00
Non-standard hours	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.  On Sundays prior to bank holidays/public holidays 12:00 – 00:30

**Applicant:**

Longmartin Properties Limited

**Description:**

Restaurant with ancillary bar, in accordance with recent planning permission (reference 18/10789/FULL).

The premises are located within the West End Cumulative Impact Area.

Appropriate model conditions are proposed to promote the licensing objectives, together with the surrender of premises licence 17/04590/LIPT in respect of The Sussex public house.

**Rateable value:**

£170,000.00

**Proposed DPS:**

TBC

**Proposed Conditions**

1. The premises shall operate primarily as a restaurant where, save for the area(s) hatched blue on the deposited plans:
  - i) Customers are shown to their table;
  - ii) The supply of alcohol is by waiter or waitress service only;
  - iii) Food is provided in the form of substantial table meals that are prepared on the premises and are served and consumed at the table using non-disposable crockery;
  - iv) There is no provision of any take away service of food or drink for immediate consumption;
  - v) There is no provision of any take away service of food or drink after 23:00; and

vi) Where alcohol shall not be sold or supplied, otherwise than for consumption by persons who are seated in the premises and bona fide taking a substantial table meal there, and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.

Notwithstanding this condition customers are permitted to take from the premises part consumed and resealed bottles of wine supplied ancillary to their meal.

2. In the area(s) hatched blue on the deposited plans, alcohol can be sold to and consumed by seated customers.
3. In the area hatched blue, the maximum number of persons shall not exceed 20 at any time.
4. Last entry to the premises to new customers shall be 30 minutes prior to the cessation of licensable activities on the premises.
5. All windows and external doors shall be kept closed after 22:00 hours, except for the immediate access and egress of persons.
6. After 21:00 all external tables and chairs shall only be used by customers taking a table meal.
7. No amplified music shall be played on the external terrace.
8. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
9. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
10. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - i. all crimes reported to the venue
  - ii. all ejections of patrons
  - iii. any complaints received concerning crime and disorder
  - iv. any incidents of disorder
  - v. all seizures of drugs or offensive weapons
  - vi. any faults in the CCTV system,
  - vii. any refusal of the sale of alcohol
  - viii. any visit by a relevant authority or emergency service.
11. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
12. Deliveries to the premises shall only take place between 07:30 and 11.30 Monday to Saturday.

13. No waste or recyclable materials, including bottles, shall be moved, removed from or placed on the highway between 23.00 hours and 08.00 hours on the following day unless collections are arranged during the times for the Council's own commercial waste collection service for the street.
14. If the licence holder officers a delivery service (either directly or indirectly), specific procedures shall be in place so the activity does not cause nuisance either at or near the premises,
15. No licensable activities shall take place at the premises until premises licences 17/04590/LIPT (original reference number 05/05134/LIPCV) and 18/09284/LIPT (or such other number subsequently issued for the premises) has been surrendered [and is incapable of resurrection].
16. No licensable activities shall take at the premises until the capacity of the premises has been determined by the Environmental Health Consultation Team and the licensing authority has replaced this condition on the licence with a condition detailing the capacity so determined.
17. No licensable activities shall take place at the premises until the works have been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from the Licence by the Licensing Authority. If there are minor changes during the course of construction new plans shall be submitted with the application to remove this condition.
18. The sale and supply of alcohol for consumption off the premises shall be restricted to a) alcohol consumed by persons who are seated in an area appropriately authorised for the use of tables and chairs and where the supply of alcohol is by waiter or waitress service only; or b) in sealed containers only, and shall not be consumed on the premises or otherwise in Saint Martin's Courtyard.
19. No off sales after 23.00.
20. All tables and chairs in Saint Martin's Courtyard shall be rendered unusable by 23.00 each day.